

Freedom Pond Cooperative
December 20, 2013
Board of Directors Meeting
6:00 PM
Mascenic High School, New Ipswich

AGENDA

1. Call Meeting to Order ✓
2. Review and approval of Minutes ✓
3. Treasurers Report ✓
4. Set membership fee, fiscal year, non-member rent differential, late rent fee ✓
5. Review draft P&S
6. Proforma development – update on bookkeepers and snow plow bids
7. Update on income surveys and infrastructure surveys ✓
8. Review engineers qualifications ✓
9. Review & recommend procurement policy to membership
10. Set next meetings throughout January
11. Open Forum
12. Adjourn

Freedom Pond Cooperative, P.O. Box 61, New Ipswich, NH 03071
Minutes from Meeting on 12/20/13

Meeting opened at 6:00 p.m.; all Board Members plus Angela were present.

Minutes from 12/06/13 were revised to include "TA" after ROC (ROCTA). **Motion made S/A**

Treasurers Report (\$1,020.00) was read and approved as presented.

The Membership Fee is \$500.00. Coop will allow members up to Two (2) years to pay; however, the monthly minimum is \$10.00 per month. This monthly fee is due with the monthly rent. **Motion made S/A.**

The non-member Rent Fee is \$150.00 over the Lot Rent Fee. **Motion made S/A.**

Fiscal Year will be from March 1 to February 28th. **Motion made S/A**

Lot Rent is due on the First of each month. There will be a 10 day grace period; then there is a late Rate Fee of \$50.00. **Motion made S/A.**

Two engineering firms were consulted. Provan and Lorber, came did a walk through and gave an estimate of \$5,900.00 and CMA, who can't come out for at least 30 days gave an estimate of \$10,000-\$15,000. **Motion made to choose Provan and Lorber S/A.**

Meeting adjourned at 8:04 p.m. Next meeting January 10, 2014 at 6:00 p.m.