

# Freedom Pond Cooperative

45 Vaillancourt Dr.

New Ipswich, NH 03071

## **Membership Meeting Minutes March 21, 2016**

Meeting called to order at 1803 Board Members present were Joyce, Jacques, Mike, Dick, 20 additional Members and Marcia from ROC-NH.

### Reports

Minutes of the Membership Meeting from March 24, 2015 were accepted as read.

### Treasurer:

- See attached report.

### Operations:

- Dick reviewed operations for the past year toward meeting Priority Engineering Report improvements. All are complete except for the utility pole at 91 Vaillancourt Dr.
- The following enhancements were made: a rent drop box, communication board, additional mailboxes, new street signs, water area protection signs and a propane powered generator for the pumphouse.
- Two water line leaks were repaired and one septic pump replaced.
- Eversource is scheduled to trim trees adjacent to power lines this Summer.

### C.R.C.:

- New forms have been completed and a complaint box setup.
- The Committee received two written complaints of rules violations which were resolved.

### President:

- We welcomed three new Member households this year: LaJoie, Rivera and Brennan.
- A new Member Screening procedure is in place, which will simplify the process.
- Joyce extended thanks to all Members that contributed time, energy and resources to Co-op activities in the past year. This represented 42% of the total Member households. We hope for more participation in the coming year.

### Other Notices:

- There are sign-up sheets available for volunteers for the following: New Member Welcome Committee, Community Rules Committee, Finance Committee and Maintenance work.
- Marcia announced a ROC-NH sponsored workshop and had brochures available.
- An ad hoc Election Committee was chosen at random from households in attendance. Results: 91 Vaillancourt Dr. (Ricky Burns) and 58 Vaillancourt Dr. (Edmund Marion).

### New Business

- Policy & Procedure Review—The following revised P&P were reviewed for the information of Members: Community Rules Committee, Membership Committee, Finance Committee, Provision of Membership Information, Boat, Camper & RV Storage, Past Due Rent, Application Procedure, Money Management Policy and Approved Recurring Payments List.
- Policies & Agreements requiring Membership approval—The following were reviewed and approved by the Membership: Procurement, Membership and Member Occupancy Agreement.
- Membership Certificates were presented to those Members who have paid in full the Membership fee. There were 26 Certificates awarded.

There was a short break for the completion of paperwork.


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- ❑ Bylaws reorganization and revisions—A motion was made and seconded that a vote be taken after review and discussion on each proposed change. The motion passed. All changes to the Bylaws were approved by the Members as amended. Copies of the Bylaws will be distributed to each Member household. A request was made by a Member to add an additional amendment to the Bylaws, but lacked the required 10-day Membership Notice for action at the Meeting.
- ❑ FY 2016-17 Budget – was reviewed and discussed. A motion was made and seconded to roll over \$2,856 from FY 2016 to cover Legal and Income tax line items. The motion passed. A motion was made and seconded to accept the Budget as presented, the motion passed. A final motion was made and seconded to transfer all remaining FY 2016 surplus funds to Capital Reserves. The motion passed.
- ❑ 3-year Capital Improvement Plan – the proposed plan was reviewed and discussed. The motion was made and seconded to accept the plan as presented. The motion passed.
- ❑ Election of Officers – There were no nominations from the floor. Results were as follows and certified by Ricky Burns and Edmund Marion (ad hoc Election Committee):
  - Vice President – Jacqueline Beausoleil 25 votes.
  - Treasurer – Jacques Bergeron – 26 votes. (one vote later disqualified for improper ballot)
- ❑ Open Forum – There were no questions or concerns from the floor. Door prizes were awarded at random to two Member households. Results: 5 Moose Dr. (Mancuso) and 96 Vaillancourt Dr. (Flanagan).

The meeting adjourned at 2025.

  
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Michael Veprauskas, Secretary                      4/10/2017  
Date